

Net Revenue Position with Commentary

Appendix A2

Business Transformation	Annual Budget £000	Latest Expected Outturn Variance £000	Commentary
Director of Business Transformation	242	(28)	The budget for each of the two posts held against the Director's budget is greater than the forecast requirement £23k. In addition, £5k of savings against the Supplies and Services budget were achieved in year.
Sub Total Director	242	(28)	
AD Communications	145	(4)	This variance represents an £18k over spend against the staff costs due to the budget being insufficient to meet actual requirements offset by a £22k underspend against the supplies and services budget resulting from in year savings.
Corporate Communications	320	(16)	This variance reflects a £10k over spend against staff and agency staff budgets offset by a £26k under spend against the Supplies and Services. The over spend against the Staff cost budget is due to an Agency member of staff filling a vacant Media Officer post for a part of the financial year and to a mis-match between budgeted and actual costs. The £25k under spend against the Supplies and Services budget is partly due to 3 savings measures amounting to £19k being taken during the year. In addition, in order to mitigate the over spend against staff costs, the Communications team have tried to minimise spend against this budget.
Brand & Channel Management	320	(5)	This variance reflects a £2k overspend against the Supplies and Services budget offset by a £6k underspend against the staff cost budget due to some posts being vacant for a part of the financial year.
Sub Total Communications	785	(24)	

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AD Business Transformation Programme Management	177	(3)	Reduction in Training forecast as part of savings measures £20k offset by an increase in Staff costs budget £8k, Supplies and Services £9k resulting in an overall saving.
IBS Project	0	0	
Business Transformation Programme	0	0	
Total Place	0	0	
Customer Services	2,038	(42)	This variance reflects an underspend due to a £20k transfer of Salary costs to Registrars & Coroners, a £5k transfer of Overtime cost to Business Transformation Programme Management, a general review of salaries £3k, an increase in agency staff costs £15k, and a reduction in supplies and services £29k due to savings measures undertaken.
Customer Accounts	191	498	This overspend is due to an increase in agency staff £431k, due to additional temporary staff to cover vacant posts and DWP grant funded work, a decrease in salary costs £2k. An Increase in Bad Debts Provision £300k due to a a lower than budgeted collection rate, and a decrease in supplies and services £1k offset by a receipt of £203k additional Admin Subsidy plus £27k additional DWP grant funding.

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Revenues Management	802	73	<p>This overspend is due to an increase in staff costs £79k, agency staff £99k and an increase in payment of Discretionary Relief £38k offset by an increase in the receipt for Cost of Collection £4k, and Court Costs £42k. A further decrease in Bailiff/Court Fees, debt recovery fees, and an increase in Bankruptcy/Insolvency fees resulting an underspend of £77k fees and an increase in Bank Charges £5k, an increase in supplies and services £4k , offset by a Rates Referral Scheme Grant receipt £14k and £15k Credit Card payment surcharge.</p>
Registrars & Coroners Service	103	273	<p>Registrars - Overspend due to an increase in Staff costs £19k and Agency staff £21k, reduction in supplies and services due to savings measures undertaken £37k and a £8k reduction in income and a £210k decrease in recharges due to a reduction in anticipated recharge income.</p> <p>Coroners - Overspend due to an increase in salary costs due to Coroners salary being higher than anticipated and apportionment of Customer Services salary £84k. Increase in Supplies and services £40k due to Post Mortem expenses being higher than anticipated, offset by an increase in recharges £72k.</p>
Sub Total Business Transformation & Customer Services	3,311	799	
AD Policy Partnership & Performance	133	22	<p>This overspend is due to a budget shortfall of £23k for one of the two funded posts offset by a £1k under spend against the supplies and services budget.</p>

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Policy	636	(46)	This underspend is primarily due to a £37k under spend against the supplies and services budget resulting from a decision taken in year to reduce spending on various PPP projects which included funding for overview and Scrutiny activity and purchasing meters for the zap carbon project. In addition, the actual requirement for subscriptions expenditure is forecast as being £15k less than the budgeted requirement.
Partnership & Community Engagement	938	(76)	Primarily due to savings measures which resulted in 2 Community Intelligence Officer posts being left vacant for the full financial year.
Target Support Grant	0	0	
Performance Management	427	(187)	Primarily due to a £167k under spend against the staff cost budget resulting from 2 posts being vacant for part of the year and a further post being vacant for the full year. The later post which relates to the Performance Improvement Team Leader was left vacant as a result of an in year savings measure. A further £20k under spend is due to a savings measure which resulted in the postponement of the implementation of Performance Management software to 2010/11.
Sub Total Policy Partnership & Performance	2,133	(287)	
Total Director of Business Transformation	6,471	460	